

ANSONIA PUBLIC SCHOOLS BOARD OF EDUCATION

MINUTES

PLACE: ANSONIA CITY HALL

DATE: 03 FEBRUARY 2010

TIME: 7:00 P.M.

MEETING CALLED TO ORDER BY: PRESIDENT John Lawlor

I. OPENING

A. Pledge of Allegiance

B. Roll Call

MEMBERS OF THE BOARD	PRESENT	ABSENT	LATE (time)
MR. GEORGE BOATH	X		
MR. ROBERT CARUSO	X		
MS. FRANCES DIGIORGI	X		
MR. JOHN LAWLOR, President	X		
MR. WILLIAM NIMONS	X		
MR. CARMEN PITNEY		X	
MR. EDWARD SHARKEY	X		
TOTAL	6	1	0

MOTION: To add Action Item F, Approval of the Proposal of All-Star Transportation LLC busing for the 2010-2015 school years.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	2	X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI	1	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS		X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

II. PUBLIC SESSION

After asking three times if anyone wished to speak, Mr. Lawlor closed the public session.

III. ACTION ITEMS, CONSIDERATION OF APPROVING . . .

A. Ansonia Board of Education meeting minutes dated December 30, 2009 (finance), January 6, 2010 (special), January 6, 2010 (regular), January 14, 2010 (curriculum), and January 14, 2010 (special)

MOTION: That the minutes dated December 30, 2009,
(finance) be accepted as presented.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO				X
MS. FRANCES DIGIORGI				X
MR. JOHN LAWLOR, President	2	X		
MR. WILLIAM NIMONS				X
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY				X
TOTAL		2	0	4

MOTION: To table the minutes dated December 30,
2009, (finance) until next month's meeting, due to
the lack of votes.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI		X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS	2	X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

MOTION: That the minutes dated January 6, 2010,
(special) be accepted as presented.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO				X
MS. FRANCES DIGIORGI	2	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS				X
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY				X
TOTAL		3	0	3

MOTION: That the minutes dated January 6, 2010,
(regular) be accepted as presented.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO	2	X		
MS. FRANCES DIGIORGI		X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS		X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

MOTION: That the minutes dated January 14, 2010,
(curriculum) be accepted as presented.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH				X
MR. ROBERT CARUSO				X
MS. FRANCES DIGIORGI	1	X		
MR. JOHN LAWLOR, President	2	X		
MR. WILLIAM NIMONS				X
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY				X
TOTAL		2	0	4

MOTION: To table the minutes dated January 14, 2010,
(curriculum) until next month.

DISCUSSION: Mr. Lawlor suggested tabling the January 14, 2010 Curriculum Meeting minutes until Mr. Pitney returns in April.

MOTION: To table the minutes dated January 14, 2010,
(curriculum) until April's meeting.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH		X		
MR. ROBERT CARUSO	1	X		
MS. FRANCES DIGIORGI		X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS	2	X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

MOTION: That the minutes dated January 14, 2010,
(special) be accepted as presented.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH		X		
MR. ROBERT CARUSO				X
MS. FRANCES DIGIORGI	1	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS				X
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY	2	X		
TOTAL		4	0	2

B. Resignation/Tracey Pawlak/Special Education/Prendergast

MOTION: To accept the resignation of Tracey Pawlak, special education teacher at Prendergast School, and send a letter of thanks.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO	2	X		
MS. FRANCES DIGIORGI		X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS		X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

C. Certified Appointment/Danielle Durso/English/P.A.C.E. (pending certification)

MOTION: To accept the Superintendent's recommendation to hire Danielle Durso as an English teacher at P.A.C.E. pending certification.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH		X		
MR. ROBERT CARUSO	X	X		
MS. FRANCES DIGIORGI		X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS	X	X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

D. 2009-2010 Academic School Calendar Revision

DISCUSSION: Superintendent Merlone apologized for the unintentional error made on the 2009-2010 calendar. This will result in a change to the last day of school. The last day of school was scheduled to be June 16, 2010 but will now be June 17, 2010. The number of school days and the number of teacher work days for the month of February 2010 were incorrect. There are 14 school days and 15 teacher work days. In the former edition of the calendar there were 15 school days and 16 teacher work days. Mr. Nimons asked if the teachers are aware of this. Mrs. Merlone said yes as is the union.

MOTION: To approve the 2009-2010 Academic School Calendar Revision.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH		X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI	2	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS	1	X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

E. Consideration of Revised Ansonia Public Schools Logo

DISCUSSION: Mrs. Merlone explained that they would like the Board to consider the revision of the Ansonia Public Schools Logo. The former triangle was done by Dr. Rudig’s team. We have been using this since 1999. With the District Improvement Plan (DIP) and all of the changes made in instruction we had to change our mission/vision statement. Part of this revision is that *in partnership of mutual accountability with our community, parents, Board of Education, and staff, we will prepare all students to become successful lifelong learners in an ever-changing, technological and culturally diverse global society.* The Superintendent said there was a workshop with the administrators and this revised logo was a result of that workshop. Mr. Sharkey said he feels that this is too wordy for a logo. Mr. Lawlor said he was going to recommend something a little bit more. In order to connect *families, schools and community put working together* in the same type. You can also put arrows in between. Mrs. Conway spoke about the flyer inviting parents and community members to Ansonia Public Schools Meetings which has the proposed revised logo in it. It was also translated into Spanish. She said that the flyer was distributed to area businesses. Mrs. Merlone listed the businesses: Ansonia City Hall, My Sister’s Place, Big Y, Ansonia Police Department, Wachovia Bank, Millies, Lewis Jewelers, Mike’s Classic Cuts, Ansonia Yankee Peddler, Only for Her, Ansonia Multi Services, Scissors, Eddy’s Bakeshop, Henri’s Nails, Crave, Lisa’s Beauty and Barber Shop, Pilgrim Bar-B-Que, Massiminos, and Arrow Printing and Signs which made these flyers into posters free of charge. The businesses are helping to promote these meetings and we are very grateful to them.

MOTION: To approve the revised Ansonia Public Schools logo as presented by the staff.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH		X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI	2	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS	1	X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

F. Proposal of All-Star Transportation LLC busing for the 2010-2015 School Years

DISCUSSION: Mr. Lawlor explained that the five-year busing contract is up at the end of this school year. All-Star has done a fine job with providing services to Ansonia. They have sent us a proposal for a new five-year contract. The initial proposal for over a five-year period was an increase of about \$107,000, just over a 12% increase. Mr. Lawlor said that he along with the Superintendent and Mr. Gaskins met with All-Star Transportation and they feel they have come to a very amicable conclusion to the contract. Mr. Gaskins said after All-Star gave their first proposal he drafted a counter proposal. They met again and negotiated over their counter proposal which leveled out the first proposal. The original proposal was a little over 12% and our counter proposal brought it down to under 10% for the five-year period, averaging less than 2% each year. Mr. Gaskins said he surveyed about 20 other districts and we were either the lowest or second lowest. Prices are creeping up to \$300 per day for one bus. Part of our negotiations was that we want to remain near 0% increase for next year. All-Star Transportation is accommodating that. Mr. Gaskins said there is a risk at going out to bid, but looking at what other districts are paying and what it would cost for a new company to come in, we were very pleased with the final numbers negotiated. Mr. Lawlor said roughly the increase over the five-year period is 9%. The average busing cost for the other districts, for the 2010-2011 school year, is \$259.59 per bus per day. Those are for type I busses. In the 5th year of the proposal we are almost \$5 less than that per day. The bid results from other districts for last year resulted in an average \$290 per bus per day. In comparison, the numbers that we negotiated and All-Star is proposing are reasonable. We will remain at a level cost for the first year, and then the increase is spread out, on average, of about 2% per year for the next four years. Mr. Lawlor said it is their opinion, at this juncture, that because All-Star has provided what we consider superior service in Ansonia and the fact that what it would take to go out to bid would not be worth our while at this point, based on research done with the other districts. Mr. Gaskins spoke about the payment structure. Prior contracts have had a lump sum payment up front to All-Star at the start of school, for the entire contract year. This would hurt the City’s cash flow. As part of the negotiations, we brought that issue up and this new contract would structure the payments into three times a year, August, December, and March. That is an advantage we were able to gain through negotiations. This is a big plus compared to the old contract. Mr. Lawlor said they negotiated 10 free in-district field trips for each school year to be used as we deem necessary and Superintendent Merlone will appropriately divide this up between Mead and Prendergast Schools as required. Mr. Lawlor said it is our recommendation that we proceed with solidifying All-Star Transportation for busing services for 2010-2015 school years.

MOTION: To waive the bidding process of the Board of Education and award the busing contract for the 2010-2015 school years to All-Star Transportation LLC in accordance with the letter dated February 2, 2010.

DISCUSSION: Mr. Nimons asked if we have the authority to waive the bid. Mr. Lawlor said yes, it is our opinion and we did check with labor council that we do have authority to waive our bidding process, which is within our policy. We also asked the question of whether this needs to go to the Board of Aldermen and the response was no. Basically the position is that we can decide how to spend our money, we just need to abide by our Board of Education policy. Mr. Nimons asked Mr. Lawlor if he was comfortable with this being the best price. Mr. Lawlor said he is confident that this is the best price.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	2	X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI	1	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS		X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

IV. INFORMATION ITEMS

A. Assistant Superintendent’s Report/District Improvement Plan (DIP)

ATTACHMENT #1

DISCUSSION: Diane Conway, Assistant Superintendent, reported on the progress of the DIP. Mrs. Merlone explained that the DIP isn’t a document that sits on the shelf. As we go along we are monitoring and adjusting. Mr. Lawlor asked if vertical articulation is geared toward specific building grade levels or does it take into account the transition for elementary to middle to high school. Mrs. Conway said both. We are currently writing math curriculum for grades 7-12. Mr. Lawlor asked if the process was consistent between Prendergast and Mead Schools. Mrs. Conway said we are working on that. We split the administrative council between elementary and middle and high.

In speaking about teachers observing model practices in each other’s classrooms, Mr. Lawlor asked who is determining that a specific teacher has a model curriculum. Mrs. Conway gave an example. The IRCs are in the classroom and begin to see who is doing well and who is struggling. Mr. Lawlor said it sounds like there is peer modeling going on. How is the reaction? Mrs. Conway said teachers are not forced to do this. Mrs. Merlone said some teachers want to do this, these are teachers with confidence. Mrs. Conway said the teachers are comfortable with this. Mr. Goldson, principal of Mead School, said he is finding that teachers want to visit other teacher’s classrooms. With the data team process they have a great opportunity to talk with other teachers about their teaching strategies. Mr. Lawlor said sometimes it is difficult for people to watch what their peers are doing. Mrs. Conway said it is a culture that we are trying to change. Mr. Lawlor asked if there is a teacher that needs this and is not taking the opportunity, is there some type of authority that will step in? Mrs. Conway said the administrator will step in. Mr. Goldson said there are a variety of ways to do this and explained a few. Mrs. Merlone said this being our second year, more teachers are comfortable with the IRCs, TSAs, and walkthroughs. The purpose of the walkthroughs is to improve instruction, not to evaluate teachers.

Mrs. Conway said she is writing a competitive grant with Ann Turner and Joe Apicella for technology. It would get us up to \$140,000. The money would go to more technology in the classrooms. Should we get this grant we would get technology, professional development, and be able to support curriculum development because we have to, by State standard, imbed technology into teaching, learning, and assessments.

B. Special Education Director’s Report

ATTACHMENT #2

DISCUSSION: Ms. Gabrielson explained her report to the Board. She thanked the Board for the money received for professional development this year. Local funds did support the three day step-by-step inclusive practices training. Twenty staff members have attended the first two days and there is positive feedback.

C. Technology Report

DISCUSSION: Superintendent Merlone said that Ann Turner had an emergency and was unable to attend the meeting. She asked if there could be a special meeting before one of the forums that are scheduled to discuss the Student Information System report. Mr. Lawlor asked if we requested bids. Mrs. Merlone said yes. Mr. Lawlor asked if we received and opened the bids. Mr. Gaskins said yes. Mr. Lawlor asked if the Superintendent was asking the Board to have a special meeting to approve a vendor. Mrs. Merlone said yes. The Board members will let the Superintendent know of their availability.

D. Financial Reports

ATTACHMENT #3

1. 2009-2010 Year to Date

DISCUSSION: Mr. Gaskins explained the financial report. He said the current fiscal year is still looking good. The teachers have a mid-year step movement this year by contract so you should see some acceleration in the expenditures along the certified salaries line throughout the rest of the year. The benefits line was projected to go over budget primarily due to unemployment but we have seen those numbers come down and Mr. Gaskins said he expects that to trend the same way throughout the remainder of the year. That deficit will be reduced.

Mr. Gaskins said that tuition, at this point, is within budget. We had additional tuition stresses from the way magnet schools are funded and more students attended the VOAG program this year.

We have not locked in with fuel prices for next year, Mr. Gaskins added. We do that with the City.

Mr. Gaskins spoke about the grant report. It looks tremendous that we are getting \$8 million. A lot of the increase is due to the ARRA money; \$2 million of that is specifically for the State Fiscal Stabilization Fund (SFSF). This wasn't completely thought out by the funding sources and the go through sources, which is the State of Connecticut. This will be an issue for discussion with the City. Mr. Gaskins said he will be meeting with the City and the auditors to discuss this. The State used that money to supplant their Educational Cost Sharing (ECS) revenue that the City receives. The City used \$2 million to supplant and maintain level funding for \$15 million ECS revenue that goes to the City. At the same time, the Federal Legislation said that this money needs to be treated as a grant for education. We need to track it as a grant and report it as a grant. Handling the revenues and expenditures can actually be done several different ways. The three primary ways are:

- 1) the City can keep the money and we use our appropriation to fund, as initially intended, then we journal entry at year end for our general appropriation expenditures that would be covered by the grant,
- 2) the Board of Education gets the money, we put it into our grant account, no change in our appropriation, but under that scenario you will return at the end of the year an amount equal to that ARRA funding, which for us would be the \$2 million,
- 3) the grant money would come to the Board of Education directly, we would put it in the grant account and we would expend the money from our grant accounts and the City would in turn reduce our general appropriation by an amount equal to the ARRA funding.

Mr. Gaskins said he has surveyed other districts and all three methods are being used. Mr. Lawlor said he would rather not reduce our appropriation. Mr. Nimons agreed, because then the City would use that as our base. Mr. Gaskins said it is the same money, nothing changes and he agrees. In addition to complicating this further, none of this was decided and funding wasn't approved and sent until September and we already started the school year and had incurred expenditures. The City's perspective is they are going to get \$2 million less in ECS so they need that money as it comes in because that's revenue that they have booked. They have been maintaining it and we have been continuing our expenditures as planned from our general appropriation, with the idea that we would do the journal entries at the end of the year. Mr. Nimons asked Mr. Gaskins if he had that conversation with the auditors yet. Mr. Gaskins said yes, he has spoken to Mr. Accavella, to some degree. There are issues. No matter which scenario you choose, you have to choose what best fits your district and municipality. Mr. Accavella said using our appropriation, letting the City keep the revenue and using journal entries at the end of the year are fine. There has been further talk that has delayed a final decision on how it is going to be handled. That is where we are now. Mr. Gaskins said we will be meeting with the City and the auditors and come to a consensus as to the best way to handle it and then will report back to the Board. Mr. Nimons said he agrees with Mr. Lawlor and doesn't want funding leveled. Mr. Gaskins added, the issue is, how do we book the revenues? The City is booking it as ECS revenues. Mr. Lawlor said he suggests journal entries. Mr. Gaskins said he has heard some voices that would like to reduce the appropriations. The State, realizing that there is going to be a problem, passed special legislation that the City can reduce the appropriation because they can't once it is set under normal circumstances, but they can this year to accommodate an amount equal to the SFSF. The City is aware of that. Mr. Lawlor said this Board does not want to do that. Mr. Gaskins said he will communicate Mr. Lawlor's concerns and has the same concerns. Mr. Lawlor asked Mr. Gaskins to keep the Board apprised on this issue.

2. Athletics

DISCUSSION: No questions were asked.

3. Food Services

DISCUSSION: No questions were asked.

4. Grants

DISCUSSION: No questions were asked.

5. Other Income

DISCUSSION: No questions were asked.

E. Enrollment

DISCUSSION: No questions were asked.

F. Attendance Officer's Report

DISCUSSION: No questions were asked.

G. Teacher Absences

DISCUSSION: No questions were asked.

H. Notes from the Desk of the Superintendent

ATTACHMENT #4

DISCUSSION: The Superintendent presented her notes to the Board members. She read an email she received from Dr. Mitchell, her mentor.

Hope things are going well for you and the district. If I can be of additional assistance please let me know. Unfortunately I will be out of the state next week and will miss our meeting on Thursday. I wanted to visit your district tomorrow but did not contact you early enough to coordinate activities. Please give my best to Diane and encourage her to keep going. She and her team seem to be having fun working on ways to improve instruction and learning of students in Ansonia. My continued commendations to you and the Ansonia team. You need to know that the State Department of Education team continues to use you and applaud the progress you are making as a model for other districts. Keep up the good work.

Mrs. Merlone said she and Mrs. Conway attended a presentation made by Mrs. Bennett-Wallick to other districts and did a phenomenal job explaining the district restructure etc. We are proud of what Ansonia has been able to do.

Mr. Sharkey spoke about bringing awareness to staff regarding their attendance. What really can you do? Mrs. Merlone said she just wanted staff to become aware of their attendance and to wish them a healthy new year. We plan to revise our existing evaluation plans with the teachers and administrators. We don't have evaluation plans for secretaries, paraprofessionals, custodians, and other staff. We are looking to do that. Ms. DiGiorgi said contractually, there is nothing you can do. Mrs. Merlone said it is a mind set. Many people believe that if they have, say 15 days, they are going to use them whether they are sick or not. Ms. DiGiorgi said instead of speaking directly to these people, wouldn't it be better if you set up some kind of notification system where everyone gets a notification like every three months. Mrs. Merlone said she spoke to someone yesterday regarding attendance and today she spoke to that same person, for a different reason, and that person said that they had felt guilty after their meeting regarding attendance. Mr. Lawlor said it is not an issue of whether they have the time or not; it is an issue if there is a pattern. Mr. Sharkey said if there is a habit, then that is different. Five or six days in four months is not bad. Mrs. Merlone said if people are sick that is one thing. People are not always sick, you know it and I know it. Ms. DiGiorgi said it is a very touchy subject. Mrs. Merlone agreed. Mr. Sharkey said it is in their contract. Mr. Boath added if you're sick that is one thing; if you are calling out sick and are not sick, then you are beating the system. Ms. Gabrielson said she has health issues and Mrs. Merlone is very supportive. Mrs. Merlone said she wants help in changing the culture of Ansonia to make us better and to support the kids. Mr. Lawlor said if that is the way Superintendent Merlone wants to do it on an operational level, she can feel free to do it as far as he is concerned.

I. Additional; Administration or Board of Education

DISCUSSION: Mr. Nimons spoke about the January mid-month packet sent to the Board members. He said there was a letter from Bercham, Moses, and Devlin dated December 13th increasing their legal fees effective January 1st. He sent a note to all the Board members and the Superintendent that he thinks we should reject the increase and that we are not going to

adhere to that increase for January 1st and to bring the rates back down to where they were before. We are in the middle of a fiscal year and increasing the rates now is unfair to the taxpayers of Ansonia. Mr. Lawlor said he appreciates Mr. Nimons input and we did take action on that. Mr. Gaskins and Superintendent Merlone spoke to Bercham, Moses, and Devlin and that increase will not go into effect on January 1st. It is still on the table for the new fiscal year. Mr. Nimons said we all have to cut our expenses. Mr. Lawlor said he doesn't disagree and has asked Mr. Gaskins to determine what other districts are paying. Mr. Nimons said there are two local districts that are paying less. Mr. Lawlor said internally we have managed our legal fees very well relative to a budget standpoint. Ms. DiGiorgi asked about not having lawyers present for expulsion hearings. Mr. Lawlor said we have looked at that and if a lawyer is needed to have an associate present. Mr. Boath suggested streamlining the process to avoid a hearing where the violation is clear and there is an acknowledgement. If there is an acknowledged violation the school administration can go to the parent, have them sign consent stating that the child has committed an expellable offense, come up with a mediated type of punishment and then this would be acted on at a Board meeting. The parent can waive the hearing. Mr. Nimons asked if that is legal. Mr. Boath said yes. This will save both money and time.

V. ADJOURNMENT

MOTION: To adjourn the meeting at 8:21 p.m.

	MOTION	YES	NO	ABSTAIN
MR. GEORGE BOATH	1	X		
MR. ROBERT CARUSO		X		
MS. FRANCES DIGIORGI	2	X		
MR. JOHN LAWLOR, President		X		
MR. WILLIAM NIMONS		X		
MR. CARMEN PITNEY				
MR. EDWARD SHARKEY		X		
TOTAL		6	0	0

NOTE: The Board of Education members were given handouts, the Ansonia Public Schools February 2010 Calendar of Events, the Ansonia High School, Ansonia Middle School, Mead School, and Prendergast School February 2010 calendars, the A.M.S., Mead and Prendergast School newsletters, and the Charger Club Newsletter.

Respectfully submitted,

Fran Perrotti
Recording Secretary
February 8, 2010